
Plan Overview

A Data Management Plan created using DMPonline

Title: Stories of Strength: Stroud Community Spaces

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Principal Investigator: Dr Mel McCree

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Affiliation: Bath Spa University

Funder: Bath Spa University

Template: BSU Data Management Plan

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Project abstract:

As part of my IAA fellowship, I am interviewing people to gather stories about participating in community project spaces in Stroud, the effects and impacts of their participation. These will form both podcasts and evidence for social impact. The podcasts will use both verbatim excerpts and collectivised narratives. I am interested in how using stories accelerates impact in research.

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Stories of Strength: Stroud Community Spaces

Overview

Name of Principal Investigator(s)

Dr Mel McCree

ORCID ID

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Investigator(s) contact details

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Funding application title

Stories of Strength: Stroud Community Spaces

Funding body

n/a this is ALREADY FUNDED - these questions are repeats of previous questions

Total funding required

n/a

Project description

As part of my IAA fellowship, I am interviewing people to gather stories about participating in community project spaces in Stroud, the effects and impacts of their participation. These will form both podcasts and evidence for social impact. The podcasts will use both verbatim excerpts and collectivised narratives. I am interested in how using stories accelerates impact in research.

Data Collection

What data will you collect or create?

Semi structured interviews, audio recorded.

I will transcribe interview data gathered for this research from community project participants and related individuals in the sector.

I will gather publicly available information about the community spaces I visit and research.

The interviews will be designed for participants to talk about and share their experiences of participating in the projects and similar.

The interviews will take place at the community spaces or online.

These recordings will be transcribed using Otter.ai

How will the data be collected or created?

Maximum 30 audio recorded interviews

Publicly available data about the community projects will be gathered from the participants, the projects and wider organisations (NOSH, Stroud Town Council, Dursley Town Council etc).

Data analysis will be undertaken with thematic analysis and story building methodologies.

Some data will be collectivised and developed into anonymised narrative.

The analysis and outputs will be member checked and further approval sought prior to publication.

Documentation and Metadata

What documentation and metadata will accompany the data?

I will keep password-protected records of who and where I interview.

I will gather publicly available information about the community spaces I visit and research.

Interview question outlines, project Information Forms, consent form and BSU Ethical approval forms will accompany the data.

Ethics and Legal Compliance

How will you manage any ethical issues?

I do not anticipate this project to raise significant ethical concerns. Full informed consent will be sought in writing with verbal discussion and regular checks for understanding.

Excerpts of selected audio interviews, with informed consent will be published as podcasts, and in project report and future publication. No details that could further identify any participant will be requested beyond what is given and data can be anonymised at any stage prior to publication.

The project is being reviewed for ethical concerns and approved by School of Education research ethics committee at Bath Spa University.

How will you manage copyright and intellectual property (IP) issues?

Informed consent will include that Intellectual property rights will be held by the PI and BSU. This will be made clear prior to publication with all participants.

We will include the Bath Spa University and podcast brands on the final report. Bath Spa University and the PI as podcast producer will retain control over the data so that the PI can publish further e.g. in academic journals/conference presentations.

Storage and Backup

How will the data be stored and backed up during the research?

The transcriptions will be stored on a password protected computer.

The rest of the audio recordings will be deleted from the computer once the project is complete (end of November 2024) and reviewed by the researcher Dr Mel McCree.

Transcription of the audio file will take place through a reputable transcription service, Otter.ai.. On receipt of the transcription, this file will be stored on a password protected computer and hard drive back up.

The transcription will be reviewed for accuracy against the audio file already stored in this same drive. Following this review, at the end of the project, the audio file will be deleted.

The option to use BathSpaData is being considered.

How will you manage access and security?

All project details, including the data and analysis will be stored on a password protected computer provided by BSU. This is accessible only by the PI.

Selection and Preservation

Which data should be retained, shared and/or preserved?

The PI will retain and preserve the anonymised transcripts of our participants. Transcripts will be anonymised to such an extent that no identifiable information may be gathered or indirectly gathered from the data. The exception to this will be for those participants who wish to be named and their anonymity in terms of presenting the data is therefore not possible. This will be explained to the participants who will give consent on a fully informed basis.

What is the long-term preservation plan for the dataset?

Podcasts will remain in the public domain.

The rest of the raw data will be destroyed at the end of the project (30 November 2024).

The anonymised data may be made available for future use by the PI and collaborators through BathSPAdata. The data will be destroyed after 10 years.

Data Sharing

How will the data be shared?

Through podcast and publication

The anonymised data may be made available for future use by the PI and collaborators through BathSPAdata. The data will be destroyed after 10 years.

Are any restrictions on data sharing required?

As PI I will respect the request for anonymity with professional conduct.

Where necessary, interview transcripts will not be available in their entirety in order to protect the anonymity of participants.

However, I will ensure that as much of the interview transcript as possible is made available.

I may also provide some anonymous contextual information as an addition to an individual participant's transcript as necessary, if substantial data redaction renders the context unclear.

Responsibilities and Resources

Who will be responsible for data management?

PI

What resources will you require to deliver your plan?

Purchase of Otter.ai (7 May 2024)

BSU computer (provided)
Podcast platform management purchase and studio set up (tbc)
Microphone and headphones (PI's own or borrowed from repository)
Hard drive (tbc)
This is budgeted for in my IAA fellowship funded budget

Signoff

I confirm that I have read the Bath Spa University Research Data Policy and any relevant policy for my research funder.

Dr Mel McCree, 8 May 2024

Planned Research Outputs

Sound - "New Podcast - stories of strength"

The main output of my research is this new podcast.

Planned research output details

Title	Type	Anticipated release date	Initial access level	Intended repository(ies)	Anticipated file size	License	Metadata standard(s)	May contain sensitive data?	May contain PII?
New Podcast - stories of strength	Sound	Unspecified	Open	None specified		None specified	None specified	No	Yes